

ADAMS

ADAMS Seminar/Class/Program Proposal

For one day seminar/class/program or a once a week seminar/class/program series

Please fill this out and email it to Administrator@adamscenter.us and

Please fax with signature to 571-434-8611

Policy Guidelines for Seminars, Lessons, Lectures, and Courses at ADAMS Centers

1. The Board of Trustees, the Executive Committee, individual trustees and officers of ADAMS, staff, volunteers or anyone associated with ADAMS is not necessarily responsible for and does not necessarily endorse any of the views, opinions or statements expressed by any individual or group using any of the facilities or equipment of ADAMS, unless stated otherwise in writing and duly signed by an officer of ADAMS specifically authorized to do so.
2. ADAMS has clearly stated vision, mission, goals, and strategic priorities. Organizers and leaders of any seminar, lesson, lecture, or course accept responsibility to ensure that their activities do not violate ADAMS' vision, mission, goals, and strategic priorities. Any such violation will result in the cancellation of any privileges or agreement to use ADAMS facilities.
3. ADAMS is a multi-ethnic, multi-racial, multi-lingual, non-sectarian, diverse and open community committed to full and equal participation and involvement of men and women who are members of ADAMS and subscribe to its rules, regulations and procedures. Organizers and leaders of any seminar, lesson, lecture, or course accept responsibility to ensure that their activities do not advocate, promote, or endorse any discrimination based on ethnic, racial, lingual, sectarian, or gender basis.
4. ADAMS is committed to civic and civil engagement with communities of other faiths and the society at-large. Organizers and leaders of any seminar, lesson, lecture, or course accept responsibility to ensure that their activities do not advocate, promote, or endorse ideas, views or opinions that weaken ADAMS relationships with its neighbors, other faith communities or the society at large, and that they do not encourage any attitude that diminishes respect for or compliance with appropriate legal obligations of a citizen.
5. ADAMS is a not-for-profit tax-exempt organization registered with the Internal Revenue Service under revenue code 501(c)3. Organizers and leaders of any seminar, lesson, lecture, or course accept responsibility to ensure that their activities do not endorse, support or fund any candidate for any elective office in any jurisdiction, and do not in general compromise ADAMS 501(c)3 status.
6. In case of violation of any of the above guidelines, approval granted under this application will be terminated immediately, at the sole discretion of ADAMS Board of Trustees or an official designated by it for this purpose.

I have read, understood and accept ADAMS policies associated with this application

Signature of Seminar coordinator _____

