



Job Title: Youth Director
Job Category: Operations and Programming
Job Type: Regular
Time Type: Full-time, 40 hours per week
Location: Various ADAMS Branches

Over the past four decades, the ADAMS has grown into one of the largest Muslim communities in the Washington, D.C. area. Today, we serve the areas of Sterling, Ashburn, Centerville, Chantilly, Gainesville, Great Falls, Herndon, Leesburg, McLean, and Reston, in northern Virginia. Our community continues to grow each year as more families join us.

The All-Dulles Area Muslim Society (ADAMS) is searching for a full-time Youth Director. The Youth Director will build upon the existing foundation and history of the ADAMS Youth Program and be a member of the ADAMS Youth Committee. The Youth Director will be advised by the ADAMS Office of the Imams (AOI) and Youth Committee and will report directly to the Executive Director. The Youth Director will work non-traditional hours and primarily when the youth are in masjid. Brothers and sisters are encouraged to apply.

Responsibilities

- Create personal relationships with ADAMS youth and empower them to organize their own events and programs within the larger ADAMS structure, such as Qahwa Cafe, ADAMS Youth and Young Adults (AYYA), and Sports programs.
- Further advocate for ADAMS Youth and help create space for them within all ADAMS branches wherever necessary.
- A major responsibility includes supervising youth coordinators in the various ADAMS branches.
- Supporting local high school MSAs.
- Mentor middle schoolers.
- Organize youth camps, educational programs, and recreational activities.
- All efforts should be directed towards having the youth connect to the masjid (all our branches) and to one another.

Qualifications

- Strong organizational, project management, and leadership skills
- Ability to manage people, budgets and funds
- 3 - 7 years work experience in managing youth programs or programs related to youth
- Deep understanding of challenges and opportunities for Muslim American youth
- A strong understanding of the fundamentals of Islam and Islamic etiquette and manners
- Passionate about Islam as a way of life and guiding young Muslims as a career
- Highly motivated, self-directed, and enthusiastic
- Ability to work well with others in a team environment
- Ability to problem solve, improvise, and be resourceful
- Ability to network with internal and external communities
- Ability to work with diverse populations and different age groups, such as low-income, disabled or otherwise marginalized youth
- Familiarity with basic computer skills: Collaborative project management and event coordination software, Microsoft Office suite, etc.

- Be willing to learn additional computer applications as needed
- Complete administrative responsibilities and document progress through detailed reports
- Be able to work under pressure and meet deadlines with a positive attitude
- Familiarity with American society and culture

Education

- Bachelor's degree or equivalent experience in youth development, counseling, psychology or a related field

Compensation

Compensation for this position will be commensurate with experience and qualifications. We offer a competitive salary package, including base salary and potential bonuses or incentives. Additionally, we provide a comprehensive benefits package that includes health insurance, retirement plans, paid time off, and other perks. The exact compensation will be discussed during the interview process and will be based on the candidate's skills, experience, and the responsibilities of the role.

To apply, please submit your resume, cover letter, and references to [hr@adamscenter.org].

DISCLAIMERS:

All qualified applicants will receive consideration for employment at ADAMS without regard to race; creed; color; religion; national origin; sex; age; disability; genetic predisposition or carrier status; veteran, marital, or citizenship status; or any other status protected by law. ADAMS is proud to be an equal opportunity employer.